Dear Residents, Families and Staff:

Dunwoody residents and staff continue to celebrate the holiday season with music, decorations, friendship, and good cheer! Dunwoody staff members enjoyed a holiday celebration on Wednesday, December 18th. The staff extend deep gratitude and heartfelt thanks to our residents who collected a record amount for the Employee Appreciation Fund this year. Many thanks to Len Magargee who leads this effort on behalf of our residents. The Employee Appreciation Fund is a fund to which residents and families contribute to thank the staff for their excellent care and service. The monetary gifts, distributed to staff based on hours worked, were shared with staff during the winter holiday party. Thank you again to our residents and families for your generosity. We also held a Holiday Sweater Contest, judged by our esteemed resident panel and the winners were: Activities staff Kelly Burke and Eileen Armellini, and Peggy Edinger from Resident Billing. Raffel items included gift cards, candy, and beautiful floral arrangements from the Floral Studio and Resident Bazaar.

Our resident holiday party was also held on the evening of Wednesday, December 18th, where Dr. Connie Stuckert and Mrs. Norma Winther, along with our History Committee, unveiled the Dunwoody Founding Charter. The history and importance of the Charter is documented by Dr. Connie Stuckert and is shared on the last page of this memo.

Dining Services

Holiday Brunch

On Wednesday, December 25th, Holiday Brunch will be held in the Auditorium with seating times at 11:30am and 12:30pm. The Holiday Brunch is 25 points per resident. The cost for guests is \$30.00; children 5-12 years old are \$15.00. Payment may be made by credit card, or residents can have this cost charged to their account; points may not be used for guests. Pick-up for take-out is 11:15am to 12:15pm. No reservations are necessary for take-out. Reservations are required for dining in and are available through Full-Count.

Reservations will be accepted as follows:

- Reservations are needed to attend the Holiday meal.
- One reservation per unit/residence.
- Residents are permitted up to 4 guests per unit/residence.
- The maximum party size per reservation is 6 people, including the resident(s).
- Residents must be present during the seating time of the reservation.
- Hearthside Dining room will be closed on December 25th with no Dinner Service

The last day for Christmas Brunch reservations will be Monday Dec 23rd.

<u>Hanukkah,</u>

On December 26th In celebration of Hanukkah, Dining Services will feature menu options on the *Hearthside* dinner menu.

New Year's Eve Party

Tuesday Dec 31st the New Years Eve party will be held in the auditorium 4:30pm-6:00pm.

- Food Stations will be located throughout our lobby.
- Seating will be available in *Fox Den*, the Auditorium, and *Hearthside*.
- Takeout will not be available on this day and no to-go containers are permitted at the event.
- For delivery, residents must order from the delivery menu by 2:00 PM on December 31st to ensure food delivery. Delivery and New Year's Eve party menus will be posted on Touch-town.

New Year's Day 2025

On Wed Jan 1, 2025, there will be a New Year's Day Brunch held in the Auditorium. *Hearthside, Fox Den, and 1712* will be closed.

New Year's Day Brunch will be held in the Auditorium with seating times at 11:30am and 12:30pm. The New Year's Day Brunch is 25 points per resident. The cost for guests is \$30.00; children 5-12 years old are \$15.00. Payment may be made by credit card, or residents can have this cost charged to their account; points may not be used for guests. Pick-up for take-out is 11:15am to 12:15pm. No reservations are necessary for take-out. Reservations are required for dining in and are available through Full-Count.

Reservations will be accepted as follows:

- Reservations are needed to attend the New Year's Day brunch.
- One reservation per unit/residence.
- Residents are permitted up to 4 guests per unit/residence.
- The maximum party size per reservation is 6 people, including the resident(s).
- Residents must be present during the seating time of the reservation.

The last day for New Year's Day Brunch reservations will be Sunday, December 29th

Elevator #9

Elevator 9 is temporarily out-of-service. Please use elevators 7 and 16 -- which are located off of the A and J Hallways. The elevator company has ordered a part and will complete the repair as soon as possible.

Brushing Scams

A resident has brought another type of scam to our attention – a Brushing Scam! A "brushing" scam occurs when someone receives an unexpected gift or item not ordered in the mail from a place like Amazon or other company. Examples of gifts include: rings, bracelets, necklaces, Bluetooth speakers, etc. The gift will have the recipient's address **but not include** the sender's information or be from a known retailer. When the recipient opens the package to see what it is and possibly who sent it, there is a QR code to scan to find out who sent the gift. **Once the code is scanned, all the information from that phone will be sent to scammers. The scammer receives all access to the phone.** All personal and financial information is accessible to the scammers and often the victim's bank accounts are drained. The gift can be kept or thrown away, but the QR code should NOT be scanned for any reason. QR code scams are nothing new. These scams show up in all places, included in the package. Scams may come through phone calls from real people, robocalls, text messages, or emails. Never share personal, medical, or financial information with someone claiming to be a government official, your grandchildren or other relative, the bank, or charity organizers of other types of legitimate businesses.

Infection Control

Two Independent Living residents tested positive for COVID and are on quarantine. No Care Center residents nor any staff members are positive at this time.

Best wishes for a wonderful Christmas, Hanukkah, and Kwanzaa! Maureen

DUNWOODY'S FOUNDING CHARTER Connie Stuckert

William Hood Dunwoody died on February 8, 1914, shortly before the start of WW I. Seventeen months later, after his will had been probated, thirteen of his friends, business associates, and relatives came together to sign the charter submitted to the Court of Common Pleas in Delaware County on July 21, 1915. This was the document that brought the Dunwoody Home, precursor of Dunwoody Village, into existence. Of the thirteen men, four were Dunwoody's associates in Minneapolis. The remaining nine were local to the Philadelphia area, although only three actually lived in Newtown Square.

By the terms of the charter, the declared purpose was "To establish, operate, manage and maintain a Home for convalescents and for other worthy or needy persons." The thirteen signatories constituted the original Board of Trustees for the term of one year, just to get things started. They were empowered to "…make by-laws, rules and regulations for their own government and for the management of the 'Dunwoody Home'." These gentlemen did their job well. The Home opened its doors to its first residents on September 1, 1924 after nine years of planning and construction. It served the needs of the community for the next seventy years.

Because the charter is so important to the history of Dunwoody, it was one of the items selected for conservation as part of Dunwoody's 50th/100th Anniversary celebrations. In February Josie Singer and I took the charter to Philadelphia for evaluation the by Conservation Center for Art and Historic Artifacts (CCAHA), one of the foremost groups of paper conservators in the country. By April they had given us a detailed evaluation and conservation treatment plan. They found that the paper was thin, brittle, and delaminating from its backing. There were numerous discolorations and grime, as well as faded ink on some of the signatures. The document also contained two metallic seals and thirteen paper seals.

Conservation has consisted primarily of cleaning and stabilizing the paper and ink using a variety of techniques, including bathing in ionized water. It has then been digitally photographed, and that photograph made into an accurate facsimile of the original, which is being framed. Because of its fragility and significance, the original will not go back on display, but will be packaged in acid-free materials and stored in our Archives. The framed facsimile will be put on display, location not yet determined. Even the most conscientious expert will have trouble telling the difference. In this way we can both enjoy this historic document and also keep it safe.