

July 14, 2023

To: Residents, Families & Staff
From: Leadership Team

New Construction & Marketing

We are in the planning stages of the new J Hallway construction which will create an attractive and functional Welcome Center for the Sales and Marketing team. This space will be reflective of the rest of our beautiful, warm and welcoming community. There will also be space for the Administration offices and the Club Room will be renovated. The project will entail closing Marketing, Board Room and Club Room spaces. Our Space Planning Committee has identified areas that have the potential to serve as a temporary Board Room and Hubb until permanent offices are constructed. The Board Room and the Club Room will remain open at this time. We will keep everyone updated as we move forward with planning.

Accushield Sign-In

Employees no longer need to sign in using Accushield. All visitors, contractors or other guests must sign in with Accushield and wear a visitor tag while on campus. Employees are required to wear their Dunwoody Village issued badges at all times while on campus.

Dining

Dining is happy to offer a blast from the past! Waffle Wednesdays and Omelets on Fridays are back!

Waffle Wednesdays

Starting Wednesday August 9th Dining will have waffles with toppings every Wednesday at 5pm in *Hearthside*. This is available ONLY for residents who are dining in *Hearthside* during dinner. Waffles are not available "To Go" or for delivery.

Fun Food Friday

Starting Friday August 11th Dining will offer omelets every Friday at 5pm in *Hearthside*. This is available ONLY for residents who are dining in *Hearthside* during dinner. Omelets are not available "To Go" or for delivery. Whole Pizza Friday will remain as part of our Fun Food Friday dinner menu.

Remember that **1712** is open both Wednesdays and Fridays.

Reminder – Staff Lunch

Just a reminder that starting Monday, July 17th, staff are invited to dine in *Hearthside*. Please use the *Hearthside* center space that is located outside of 1712 (near the microwave) during lunch hours, 11:30am – 1:30pm, Monday through Friday. We will add additional seating space for staff as necessary. Signs saying "Welcome Staff" will be placed on the tables. We do ask that staff members make sure that their area is clean when finished lunch. The Terrace will remain open for staff use at this time but may be phased out once the new break areas are finished.

COVID-19

No Residential or Care Center residents tested positive. Two staff members tested positive and are at home on isolation.