

October 6, 2022

Dear Residents, Families & Staff,

At our flu clinic on October 4, 2022, 180 Residential residents received the flu vaccine. Congratulations to all participating staff on a job well done! Appointments are available in Health & Wellness for those residents who missed the clinic. If you received the flu vaccine at another location, please inform Health & Wellness in order that we may keep your records updated. Qualified Skilled and Personal Care residents are scheduled to receive the flu vaccine the week of October 10th. We will be distributing free, mandatory flu vaccines for all employees during several clinics and conduct a voluntary bivalent COVID booster clinic for employees over the next few weeks.

Now that several days of much needed rain have passed, we hope you have a chance to enjoy the beautiful weather. We look forward to a colorful display of falling leaves and crisp autumn days as we prepare for the upcoming holidays.

### **COVID-19**

There are 4 Care Center residents who tested positive for COVID and 2 positive Residential residents; all are on quarantine. Two employees tested positive and are at home on isolation.

### **Resident Check-In**

Please remember to use the new Resident Check-In number **610-345-7170**. Check in time is between 5:00 a.m. and 12:00 noon each day, including Saturday and Sunday. If you are having issues calling in to the number, please check with our administrators to make sure that the number you are calling from is registered in our system. If the number is not registered, the phone message will ask you to check with the reception desk. Also, we are finding that a few residents have a caller identification block set on their phone. If you have a caller I.D. block, the system cannot read your number unless you hit \*82 before calling the number. We thank you for your patience. If you have questions or need further assistance, call or email Jean Distefano at 610-359-4400 -- [jdistefano@dunwoody.org](mailto:jdistefano@dunwoody.org) or Josie Singer at 610-359-4424 -- [jsinger@dunwoody.org](mailto:jsinger@dunwoody.org). We thank you for your patience with the new check-in system and appreciate your cooperation.

### **Annual Memorial Service**

The Annual Memorial Service commemorating our residents who have passed will be held on Sunday, October 16<sup>th</sup> at 2:00 p.m. in the Auditorium and on Channel 1970. Family members are welcome to attend but must check-in through Accushield at the Front Desk Reception. We ask that family members arrive at least 15 to 20 minutes early to make sure that they have time to successfully check in.

### **Dining Services**

Next week, Dining Services will present a new dinner menu for 1712.

### **Upcoming Events**

Plans for a Halloween celebration and a special program to honor our veterans is underway. We will provide you detailed information as soon as all is confirmed.

## Touchtown Training Sessions

Kayla and Monica are holding another Touchtown Training Session for residents on October 21, 2022 in the Auditorium at 2:00 pm. If you are new to the system, need a review, or you have questions – you can sign up in the binder outside of the Marketing office. Kayla and Monica will also introduce some new upcoming features of Touchtown!

## Employee Flu Clinic

As announced earlier this year, **flu vaccines are mandatory for all employees aged 18 and above**. Employees under the age of 18 are able to receive a flu shot with a parent or guardian's written consent. The deadline to have received a flu shot is December 31, 2022. Human Resources (HR) will accept requests for medical and religious exemptions from October 17, 2022 through October 28, 2022. If you plan to apply for an exemption, please stop by HR to pick up a form or check the forms carousel outside of the HR office. Although Dunwoody will be offering **free flu shots for employees**, you may receive a flu shot at another location but must provide proof to Diane Host by December 31<sup>st</sup>.

Dunwoody Village will distribute **free** flu shots for employees on:

- October 21, 2022 from 9:00am – 3:00pm in the Boardroom – no appointment necessary
- October 24, 2022 from 11:00am—12:00pm and 3:00pm – 4:00pm in the Fairlee Education Center
- October 27, 2022 11:00am – 12:00 noon in the Fairlee Education Center

## Employee Bivalent COVID Booster

Dunwoody Village will sponsor a **free** employee bivalent COVID booster clinic on Friday, October 14, 2022 in the Boardroom from 9:00am – 3:00pm. The booster vaccine is voluntary. If you plan to receive the booster, please call Carrie at 610-359-4507 or Diane at 610-359-4458 to inform them if you want either the Moderna or Pfizer vaccine. Consent forms are available in the Fairlee Education Center and are necessary in order to receive the booster vaccine. If you receive the booster at another location, please provide proof of vaccination to Diane Host to keep your records updated.

## Construction

Kitchen equipment is going into the Phase 2 kitchen areas as well as the Bar and Lounge. Over the next few weeks, the equipment will be hooked up and started. Ceilings as well as lights, HVAC diffusers, sprinkler heads, and finishes continue to be installed, mainly in the Bar/Lounge and the Main Lobby. Flooring will start in the lower levels in the next week as well.

Best regards,  
Administration